Before you begin...

Did you look at http://lasa.international.pitt.edu/auth/prot/papermatch/ and see if others are submitting individual proposals with your same theme? Together you may be able to submit a panel proposal. This will help ensure that you are in a panel with others in the same theme, selected by you!

Please note:

A) All Individual Paper submitters (including co-authors) MUST be current LASA members. Membership must be renewed by the deadline of September 7, 2017 (17:00 hrs. EDT).

For key dates, please visit: http://lasa.international.pitt.edu/eng/congress/important-dates.asp

B) If someone is not appearing in the proposal system, either:

1) he/she is not a current LASA member (please ask him/her to pay membership dues: https://lasa.international.pitt.edu/auth/jru/), or

2) he/she has not followed the steps below yet:

a. Log in to the proposal system: https://lasa.international.pitt.edu/Proposals/ with LASA Member ID/AAcode and Password
b. Click on the link provided until you see the LASA2018 banner.

This will enable him/her to appear in the list of eligible participants. You will then need to edit your proposal to include him/her by the deadline of September 7, 2017 (17:00 hrs. EDT).

C) You will not be able to save a proposal in the system. You must first submit the proposal then able to edit it. You will be able to edit it until the deadline of September 7, 2017 (17:00 hrs. EDT).

Below are the instructions for submitting an Individual Paper Proposal for LASA2018

Step 1: Click on the link: https://lasa.international.pitt.edu/Proposals/ and enter your LASA member ID and password

Step 2: Select ‘Submit or Edit a Proposal’:
Step 3: Select ‘Submit a Paper, Panel, or Special Event’

Step 4: Select the Program Track for your Paper

Step 5: Under Individual Submission select ‘Paper’

Step 6: Enter Paper Title and Abstract Information and click ‘Accept and Continue’ when finished.  
Note: The Paper Title must be in mixed case (not all caps) and the description must be under 250 words.

Step 7: You should automatically be the selected author of your paper and should be a ‘Presenter’. To find co-authors of the paper, search using their last names and select ‘Add Presenter’. When completed, click on ‘Accept and Continue’

Note: If you do not find your co-author/s in the list, this is due to their not being current LASA members. Please ask your co-author to pay the membership dues. After having paid, log in to the proposal system:  
https://lasa.international.pitt.edu/Proposals/ with LASA member ID/AAcode and password to appear in the list of eligible authors. You will then need to edit your proposal before the deadline to include them.

Step 8: Review the information, edit as necessary, and then click on ‘Accept and Continue’.

You have now submitted an Individual Paper proposal for LASA2018. You will receive an email confirmation on your submission. If you do not receive an email, please contact lasacong@pitt.edu to verify the submission went through before September 7, 2017 at 17:00 hrs. EDT.

Thank you for your interest in LASA2018!