**What do I need to submit a proposal?**

| **Individual:** | You may be able to submit a panel proposal together with other individuals with your same theme. If you are interested, look and see if others in your field are submitting individual proposals: [http://lasa.international.pitt.edu/auth/prot/papermatch/](http://lasa.international.pitt.edu/auth/prot/papermatch/).
| | If you still want to submit as an individual, you will need:
| | 1. Paper title (no longer than 15 words and with mixed case) such as: Let’s all be happy.
| | 2. Paper abstract (no longer than 250 words).
| | 3. Your co-author’s last name as it appears in LASA’s records.
| | You can search for individuals here: [http://lasa.international.pitt.edu/auth/prot/mdsearch/](http://lasa.international.pitt.edu/auth/prot/mdsearch/). (Include tildes if they have a tilde.
| | If not sure, search partial last names such as “Hern” for Henandez). **Make sure the correct person is selected. Confirm with their affiliation.**
| **Panel:** | 1. Panel title (no longer than 15 words and with mixed case) such as: Let’s all be happy.
| | 2. Panel abstract (no longer than 100 words).
| | 3. A minimum of three papers. (You can submit it with three papers and then edit it as needed until the deadline.)
| | 4. You will also need the following information from the paper presenters:
| | a. Paper title (no longer than 15 words and with mixed case) such as: Let’s all be happy.
| | b. Paper abstract (no longer than 250 words).
| | c. Presenter’s last name (and first name) as it appears in LASA’s records. You can search for it here: [http://lasa.international.pitt.edu/auth/prot/mdsearch/](http://lasa.international.pitt.edu/auth/prot/mdsearch/). (Include tildes when needed. If you are unsure, search partial last names such as “Hern” for Henandez). **Make sure the correct person is selected. Confirm with their affiliation.**
| | 5. Last name (and first name) of chairs, organizers and discussant as they appear in LASA’s records.
| **Workshop (learning session) or Roundtable (open discussion):** | 1. Workshop/Roundtable title (no longer than 15 words and with mixed case) such as: Let’s all be happy.
| | 2. Workshop/Roundtable abstract (no longer than 100 words).
| | 3. The participant’s last name (and first name) as it appears in LASA’s records. You can search for it here: [http://lasa.international.pitt.edu/auth/prot/mdsearch/](http://lasa.international.pitt.edu/auth/prot/mdsearch/). (Include tildes when needed. If you are unsure, search partial last names such as “Hern” for Henandez). **Make sure the correct person is selected. Confirm with their affiliation.**
| | 4. Last name (and first name) of your chairs, organizers and discussant as they appear in LASA’s records.
| **Travel Grant:** | 1. Type of grant you will be submitting: a) Latin America resident (Both students and non-students), b) Student (outside of Latin America), c) U.S. full time non-tenured track professor or d) Professor outside of Latin America and the U.S.
| | 2. Justification for needing the grant (less than 250 words).
| | 3. CV needs to be attached in the CV Document space before submitting the proposal for evaluation. *If you are a US full time non-tenured professor, you also need to attach a letter from your university stating that you are a full-time professor in a non-tenured track position.*